



HILLINGDON
LONDON



Residents' and Environmental Services Policy Overview Committee

Councillors on the Committee

Michael Markham (Chairman)
Susan O'Brien (Vice-Chairman)
Jazz Dhillon, (Labour Lead)
Shirley Harper-O'Neill
Judy Kelly
June Nelson
David Payne
David Yarrow

Date: TUESDAY, 27 MARCH 2012

Time: 5.30 PM

Venue: COMMITTEE ROOM 3 -
CIVIC CENTRE, HIGH
STREET, UXBRIDGE UB8
1UW

**Meeting
Details:** Members of the Public and
Press are welcome to attend
this meeting

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be made available in other languages, in
Braille, large print or on audio tape on
request. Please contact us for further
information.**

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This Agenda is available online at:
<http://lbh-modgov:9071/ieListMeetings.aspx?CId=114&Year=2009>

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Head of Democratic Services
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Useful information

Bus routes 427, U1, U3, U4 and U7 all stop at the Civic Centre. Uxbridge underground station, with the Piccadilly and Metropolitan lines, is a short walk away. Limited parking is available at the Civic Centre. For details on availability and how to book a parking space, please contact Democratic Services

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If there is a FIRE in the building the alarm will sound continuously. If there is a BOMB ALERT the alarm sounds intermittently. Please make your way to the nearest FIRE EXIT.



Residents' & Environmental Services Policy Overview Committee

Terms of Reference

To perform the policy overview role outlined below:

1. conduct reviews of policy, services or aspects of service which have either been referred by Cabinet, relate to the Cabinet Forward Plan, or have been chosen by the Committee according to the agreed criteria for selecting such reviews;
2. monitor the performance of the Council services within their remit (including the management of finances and risk);
3. comment on the proposed annual service and budget plans for the Council services within their remit before final approval by Cabinet and Council;
4. consider the Forward Plan and comment as appropriate to the decision-maker on Key Decisions which relate to services within their remit (before they are taken by the Cabinet);

In relation to the following services:

1. culture, arts and sport including the provision and/or management of museums, art galleries, theatres, archives and local history activities, libraries, leisure centres, swimming pools and other like facilities;
2. lifelong learning;
3. community safety;
4. the provision, planning and management of parks and open spaces, allotments, cemeteries, pitches and other like facilities;
5. transport, highways and parking;
6. waste management and recycling;
7. conservation and biodiversity;
8. safety education;
9. licensing and registration;
10. trading standards;
11. consumer protection;
12. environmental health functions
13. planning and building control
14. the Council's planning policies (including the Unitary Development Plan and other plans for the use and development of land), Local Agenda 21 Strategy and Local Transport (Implementation Plan).

Policy Overview Committees will not investigate individual complaints.

Agenda

Chairman's Announcements

- 1 Apologies for Absence
- 2 Declaration of Interest in matters coming before this meeting
- 3 To confirm that all items marked Part 1 will be considered in Public and that any items marked Part 2 will be considered in Private
- 4 To agree the Minutes of the meeting held on 15 February 2012 1 - 4
- 5 Telecommunications Review: consideration of final report 5 - 6
- 6 Forward Plan 7 - 14
- 7 Work Programme 2011/12 15 - 16

Minutes

**RESIDENTS' AND ENVIRONMENTAL SERVICES
POLICY OVERVIEW COMMITTEE**

15 February 2012



**Meeting held at Committee Room 4 - Civic Centre,
High Street, Uxbridge UB8 1UW**

	<p>Committee Members Present: Councillors Michael Markham (Chairman) Susan O'Brien (Vice-Chairman) Jazz Dhillon (Labour Lead) Shirley Harper-O'Neill Judy Kelly June Nelson David Payne David Yarrow</p> <p>LBH Officers Present: Natasha Dogra, Democratic Services</p>	
50.	<p>TO CONFIRM THAT ALL ITEMS MARKED PART 1 WILL BE CONSIDERED IN PUBLIC AND THAT ANY ITEMS MARKED PART 2 WILL BE CONSIDERED IN PRIVATE (<i>Agenda Item 3</i>)</p> <p>It was confirmed that all items on the agenda were marked Part 1 and would therefore be considered in public.</p>	Action by
51.	<p>TO AGREE THE MINUTES OF THE MEETING HELD ON 17 JANUARY 2012 (<i>Agenda Item 4</i>)</p> <p>The minutes of the meeting held on 17 January 2012 were agreed as an accurate record by the Committee.</p>	Action by
52.	<p>REVIEW 1: MITIGATING THE ENVIRONMENTAL EFFECTS OF TELECOMMUNICATION MASTS AND CABINETS IN THE LONDON BOROUGH OF HILLINGDON AND BEYOND (<i>Agenda Item 5</i>)</p> <p>The Chairman of the Committee informed Members that Officers had been pulling together evidence taken by the Committee at witness sessions throughout the year. Officers had compiled a draft final report and would circulate this to Members for comment. The Chairman of the Committee requested Members to send any comments or amendments to Natasha Dogra or Nadia Williams in Democratic Services.</p> <p>Officers informed the Committee that the report had been spilt into six sections:</p> <ol style="list-style-type: none"> 1. Future demand 2. Technical issues 3. Planning policies 4. Regulation 	Action by

	<p>5. Demand 6. Health</p> <p>Information under each section had been taken from previous witness sessions and research undertaken by the Democratic Services Officers. The Committee approved the layout of the report but asked Officers to rethink the front cover. Officers said they would speak to Corporate Communications about a new front cover and photograph for the report.</p> <p>Some Members of the Committee queried whether the background information should be displayed before the main body of the report to give the reader some context. However, a majority of the Committee thought the current layout with background information attached as an appendix was more suitable.</p> <p>Officers informed Members that the planning policies section of the report was still incomplete. Information regarding any changes to the Local Development Framework was yet to be gathered. Officers said they would circulate the information as they received it.</p> <p>The Chairman of the Committee informed Members that the recommendations included in the report were draft ideas. Members asked Officers to revise the conclusions and recommendations under each section and to circulate these to the Committee to approve. The Chairman asked the Committee whether they were happy to allow him and the Democratic Services Officers to continue to develop the report and send periodic updates to the Members. The Committee agreed that this would be a useful way forward as they hoped the report would be considered at April cabinet.</p> <p>With that in mind, the Committee thought it would be necessary to merge their meetings in March and April to just one date in late March. This would give Officers enough time to make changes to the current report and have the full document ready for Cabinet on 26 April 2012.</p> <p>Resolved:</p> <ul style="list-style-type: none"> ▪ The Committee agreed to delegate work on the final report to the Chairman and Officers; ▪ Members would send any comments or amendments on the final report to Democratic Services Officers; ▪ The Committee requested periodic updates on the report from Officers; ▪ The Committee agreed to reschedule the 7 March 2012 and 11 April 2012 meetings to just one meeting on 27 March 2012 at 5.30 p.m. in committee room 3. 	<p><i>Natasha Dogra, Democratic Services</i></p>
53.	<p>FORWARD PLAN (<i>Agenda Item 6</i>)</p> <p>Resolved: The Committee noted the Forward Plan.</p>	<p>Action by</p>

54.	WORK PROGRAMME 2010 (<i>Agenda Item 7</i>) Resolved: <ul style="list-style-type: none"> ▪ The Committee noted the work programme. ▪ The Committee agreed to reschedule the 7 March 2012 and 11 April 2012 meetings to just one meeting on 27 March 2012 at 5.30 p.m. in committee room 3. 	Action by <i>Natasha Dogra, Democratic Services</i>
The meeting, which commenced at 5.30 pm, closed at 6.15 pm.		

These are the minutes of the above meeting. For more information on any of the resolutions please contact Natasha Dogra on 01895 277 488. Circulation of these minutes is to Councillors, Officers, the Press and Members of the Public.

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Agenda Item 5

Review of Mobile Technology and Telecommunications Equipment in Hillingdon Borough and beyond

REASON FOR ITEM

To enable the Committee to agree final conclusions and recommendations to present to Cabinet as a result of their review of Mobile Technology and Telecommunications Equipment in Hillingdon Borough and beyond.

INFORMATION

Aim of review

To look into the future growth of mobile telephone masts and ancillary equipment and the effects on the residents and environment of Hillingdon and beyond.

Terms of Reference

1. To explore the future of mobile phone technology, e.g. 4G/5G and the transmission facilities that will be required.
2. To review the Council's existing planning policies on the installation of mobile phone masts generally, e.g. on roofs and specifically in relation to council owned premises.
3. To investigate the new generation of telecommunications and explore new designs of telecommunications masts.
4. To explore how local authorities liaise with mobile phone operators and their subsidiaries over mobile phone mast locations.
5. To investigate the appropriate use of phone masts in localities and their design within the local environment.
6. To explore the views of residents, residents' associations and other key stakeholders who experience mobile phone masts in their vicinity or use mobile telephones, e.g. businesses.
7. To identify further opportunities for the sharing of mobile phone masts within the current regulatory framework.
8. To examine best practice through information-sharing with other local authorities at home and overseas.
9. To present the Committee's findings and any recommendations to Cabinet for consideration as Council policy.

OPTIONS AVAILABLE TO THE COMMITTEE

1. Agree final conclusions and recommendations of the review;
2. Ask officers for further information;
3. Schedule an additional enquiry session to seek further information from external witnesses.

SUGGESTED COMMITTEE ACTIVITY

Members to discuss the evidence gathered to date on the review and discuss any potential conclusions and recommendations to be included in the final report.

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FORWARD PLAN 2012

Contact officer: Nadia Williams
Telephone: 01895 277655

REASON FOR ITEM

The Committee is required by its terms of reference to consider the Forward Plan and comment as appropriate to the decision-maker on key decisions which relate to services within its remit (before they are taken by Cabinet or Cabinet Member).

OPTIONS OPEN TO THE COMMITTEE

- To comment on items going to the Cabinet or Cabinet Members for decision.
- Or to note the items and decide not to comment.

INFORMATION

The Forward Plan

1. The Forward Plan for the following months has been published. Those items that are within this Committee's remit are shown on the attached version of the Forward Plan. The Committee may wish to consider these items and comment to the decision-maker.
2. Committee Members are requested to send in any questions they have on any items in the attached Forward Plan or in the published Cabinet agenda and reports, and to request any officers that they wish to be present to give advice.

SUGGESTED COMMITTEE ACTIVITY

- To consider whether there are comments or suggestions that the Committee wishes to make that will aid Cabinet's decision-making.

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The Cabinet Forward Plan

Period of Plan:

Ref	Report Title	Advance information	Ward(s)	Report to Full Council	Cabinet Member(s) Responsible	Officer Contact	Consultation	Background Documents	NEW ITEM
SCH&H = Social Care, Health & Housing; CS = Central Services; PEECS = Planning, Environment, Education & Community Services									
Cabinet - 26 April 2012									
737	Procurement of Small Street Sweeping Machines	The Council currently has ten small mechanised sweepers utilised on street and pavement cleaning duties across the Borough. Over the previous 12 months there has been a significant increase in maintenance and repair costs for these, affecting their reliability. Cabinet will be presented with a proposal and business case for their replacement following a tender exercise.	All		Cllr Jonathan Bianco / Cllr Scott Seaman-Digby	PEECS - David Fisher			Def
740	Highway term Works Contracting Arrangements March 2013-April 2014	This report will request that Cabinet make a decision against a range of future options for the delivery of a highways term contract (capital improvement and other works) from April 2013.	All		Cllr Burrows / Cllr Scott Seaman-Digby	PEECS - James Birch	Corporate Procurement		

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Ref	Report Title	Advance information	Ward(s)	Report to Full Council	Cabinet Member(s) Responsible	Officer Contact	Consultation	Background Documents	NEW ITEM
SCH&H = Social Care, Health & Housing; CS = Central Services; PEECS = Planning, Environment, Education & Community Services									
747	Land at the The Grange (Pine Place), Hayes UB4 8RA	Cabinet will be requested to transfer/sell land at Pine Place, The Grange to a developer under a development agreement. This would allow the building of a new community centre (retained in ownership by the Council) and residential development.	Charville		Cllr Jonathan Bianco	PEECS - Boe Williams-Obasi			

Ref	Report Title	Advance information	Ward(s)	Report to Full Council	Cabinet Member(s) Responsible	Officer Contact	Consultation	Background Documents	NEW ITEM
SCH&H = Social Care, Health & Housing; CS = Central Services; PEECS = Planning, Environment, Education & Community Services									
SI	Reports from Policy Overview & Scrutiny Committees	Major Policy Review recommendations for consideration by the Cabinet as and when completed. Scheduled reviews are: 1) Dementia Care and Re-Offending Reviews from External Services Scrutiny Committee 2) Telephone mast review from Residents' & Environmental Services POC 3) Elective Home Education Review from the Education and Children's Services POC 4) Personalisation review from the Social Service, Health and Housing POC 5) Audit Committee Review from the Corporate Services & Partnerships POC	Various		as appropriate	Democratic Services			Updated
Cabinet - 24 May 2012									
738 D 11	Award of contracts for construction related consultancy services	The report will seek approval to accept tenders for construction related consultancy services to be used on a call-off basis as required for projects in the housing works to stock programme. The tenders will be a result of mini competitions from the Cyntra consultants framework and are for CDM coordinator services, building surveying services, M&E engineering services and lift consultant services.	N/A		Cllr Jonathan Bianco / Cllr Scott Seaman-Digby	SCH&H - Grant Walker / Boe Williams-Obasi			
734	Award of SAN backup solution	Following a procurement exercises, this report to cabinet will seek approval for the award of a contract for backing up the Council's Storage Area Network (SAN).	N/A		Cllr Jonathan Bianco / Cllr Scott Seaman-Digby	PEECS - Steve Palmer			

Ref	Report Title	Advance information	Ward(s)	Report to Full Council	Cabinet Member(s) Responsible	Officer Contact	Consultation	Background Documents	NEW ITEM
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SCH&H = Social Care, Health & Housing; CS = Central Services; PEECS = Planning, Environment, Education & Community Services

SI	Reports from Policy Overview Committees	Major Policy Review recommendations for consideration by the Cabinet as and when completed.	TBC		as appropriate	Democratic Services			
SI	Monthly Council Budget - monitoring report	The Cabinet receives a monthly report setting out in detail the council's revenue and capital position.	All		Cllr Jonathan Bianco	CS - Paul Whaymand			
SI	Gift Funding for Planning Functions	To report to Cabinet any gift funding from developers to meet the Council's reasonable and justifiable costs associated with discharging its planning function.	TBC		Cllr Keith Burrows	PEECS - James Rodger			

Cabinet - 21 June 2012

SI	Reports from Policy Overview Committees	Major Policy Review recommendations for consideration by the Cabinet as and when completed.	TBC		as appropriate	Democratic Services			
SI	Monthly Council Budget - monitoring report	The Cabinet receives a monthly report setting out in detail the council's revenue and capital position.	All		Cllr Jonathan Bianco	CS - Paul Whaymand			
SI	Gift Funding for Planning Functions	To report to Cabinet any gift funding from developers to meet the Council's reasonable and justifiable costs associated with discharging its planning function.	TBC		Cllr Keith Burrows	PEECS - James Rodger			
SI	Quarterly Planning Obligations Monitoring report	Regular monitoring report with information about spending on section 106 (developer contribution) monies.	All		Cllr Keith Burrows	PEECS - Jales Tippell / Vanessa Scott		Previous Cabinet Reports	
SI	Voluntary Sector Leases Report	Regular report on discounted leases to voluntary sector organisations that benefit residents and the wider community	All		Cllr Jonathan Bianco	PEECS - Gregory Morrison			

Cabinet - 26 July 2012

Ref	Report Title	Advance information	Ward(s)	Report to Full Council	Cabinet Member(s) Responsible	Officer Contact	Consultation	Background Documents	NEW ITEM
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Agenda Item 7

RESIDENTS' AND ENVIRONMENTAL SERVICES POLICY OVERVIEW COMMITTEE 2011/12

Contact Officer: Natasha Dogra
Telephone: 01895 277488

REASON FOR ITEM

All Committee meetings will begin at 5.30 p.m. That the Committee consider revisions to the scheduling of existing meetings based upon review topics during 2011/12 as set out below:

WORK PROGRAMME

9 June 2011	Work Programme – review the annual work programme
	Review Discuss – to discuss potential review topics for 2011/12
	Cabinet Forward Plan – review forthcoming decisions and if appropriate, comment to the decision-maker.
26 July 2011	Work Programme – review the annual work programme
	Review Discussion – consideration of scoping report
	Budget Reports for consideration
	Cabinet Forward Plan – review forthcoming decisions and if appropriate, comment to the decision-maker.
13 September 2011	Work Programme – review the annual work programme
	Review 1 Discussion – first witness session
	Cabinet Forward Plan – review forthcoming decisions and if appropriate, comment to the decision-maker.
6 October 2011	Work Programme – review the annual work programme
	Review Discussion -second witness session
	Cabinet Forward Plan – review forthcoming decisions and if appropriate, comment to the decision-maker.
15 November 2011	Work Programme – review the annual work programme

Residents' and Environmental Services Policy Overview Committee – 27 March 2012

PART 1 – MEMBERS, PUBLIC AND PRESS

	Annual Safety at Sports Ground Report – Committee update.
	Review Discussion – third witness session
	Cabinet Forward Plan – review forthcoming decisions and if appropriate, comment to the decision-maker.
7 December 2011	Work Programme – review the annual work programme
	Review Discussion – fourth witness session
	Khat Review Update
	Cabinet Forward Plan – review forthcoming decisions and if appropriate, comment to the decision-maker.
17 January 2012	Work Programme – review the annual work programme
	Review Discussion – fifth witness session
	Budget Reports for consideration
	Cabinet Forward Plan – review forthcoming decisions and if appropriate, comment to the decision-maker.
15 February 2012	Work Programme – review the annual work programme
	Review Discussion – conclusions and recommendations
	Cabinet Forward Plan – review forthcoming decisions and if appropriate, comment to the decision-maker.
27 March 2012	Work Programme – review the annual work programme
	Review Discussion – agree final report
	Cabinet Forward Plan – review forthcoming decisions and if appropriate, comment to the decision-maker.

Residents' and Environmental Services Policy Overview Committee – 27 March 2012

PART 1 – MEMBERS, PUBLIC AND PRESS